

# Analysis Request

## 1. Client information

Date:

Client Name:

Company:

Phone:

*For new clients...*

Address:

City, State:

Zip Code:

Email address:

- Please email my results when complete      UPS/Fed X Acct. No.
- Formal report required. *Call for quote.*
- Priority Turnaround requested (100% surcharge)

*Bill to address, if different from above:*

Company:

Address:

City, State:

Phone:

Buyer Name:

Description of Sample(s)

Analysis Requested

*Please explain the problem and be specific.*

## 2. Payment (net 30 days)

Purchase Order      P.O. No.

Credit card       American Express     Mastercard     Visa     Discover

Card number:

Expiration Date:       Security Code

Name on Card:

Check

*Please complete all 4 items, print and include with samples, do not use email.*

## 3. Sample disposition

*Please include UPS or FedEx account number if you wish to have the samples returned.*

- Hold for pick up
- Dispose after analysis
- Return via FedEx
- Return via UPS

**Note:**  
*Samples not picked up after 30 days will be discarded.*

**4. Print form and include with samples. It is not secure to email forms with credit card information.**